



## WEST BENGAL UNIVERSITY OF TECHNOLOGY

Office of the Inspector of Colleges

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No. 845(181) IC -132/2013

Dated : 07.10.2013

To  
The Principal/Director  
All affiliated Colleges under WBUT.



Sub: Uploading of the data in the FIS, the First Module of CWMS.

Dear Sir/Madam,

Your kind attention is invited to this office letter Nos. (i) 786/IC-132/2012 dated 04.07.2013 and (ii) 794/IC – 132/2013 dated 26.07.2013 (iii) 797/IC – 132/2012 dated 06.08.2013 and (iv) 803/IC-132/2013 dated 03.09.2013 wherein you were requested to upload the data in respect of Faculty Information System(FIS), the First Module of the Computerized Web Based Management System (CWMS) by using the user account and password provided by us. However, as per telephonic request made by different colleges the same was extended upto 30<sup>th</sup> September, 2013 through the last date of uploading the data was stipulated on 24<sup>th</sup> September and 27<sup>th</sup> September, 2013 respectively. On this date we have retrieved the data from the database uploaded from the end of the colleges and the observations are stated hereunder in seriatim.

- 1) A few colleges are yet to upload any data in respect of their college.
- 2) A few faculty members of some colleges have made the attempt to upload the data but they have not completed some fields like personal details, academic details etc.
- 3) A few faculty members of some colleges have uploaded the data but remaining faculty members being the major part of those colleges have not started the uploading of their data.

In view of the above, I am directed to request you to upload the data within 15<sup>th</sup> November, 2013. It may please be noted that the user account details provided to you earlier through E-mail will be valid upto **15<sup>th</sup> November, 2013**. In case of any difficulty in uploading the data you may contact with Mr. Pritimoy Sanyal, Convener, CWMS (Mob. No. 9903163135 & E-mail ID – pritimoy.sanyal@gmail.com).

This has got reference to the approval dated 01.10.2013 of the competent Authority in File No. IC-132/2013.

Your kind cooperation is requested **once again**.

Yours faithfully,

  
( S K Maity )  
Inspector of Colleges

Copy forwarded for information and necessary action to:

1. The PA to the Vice Chancellor - Please bring it into the kind notice of the Hon'ble Vice Chancellor.
2. The Information Scientist, WBUT - with a request to upload this in the Website of the University.

( S K Maity )  
Inspector of Colleges