



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly, WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: Haringhata, Nadia, W.B.

Kolkata Office: BF-142, Sector -I, Salt Lake City, Kolkata -700 064

Phone: +91 33 2321-0731, 2321-1327 # Fax: +91 33 2321-7578, 2334-1034

Website: www.wbut.ac.in

Tender Notice for Decoration Service during
Evaluation of Examination Answer Scripts for Odd
Semester 2018 of MAKAUT, WB in the month of
January 2019 at Kolkata Campus

Notice No.: MAKAUT-WB/EVALUATION-DECORATION/ODD-2018

Date of Issue: 06-12-2018

Last Date of Submission: 22-12-2018

Tender Fee: Rs.500/- (Rupees Five Hundred only)

Main Campus: Haringhata, Nadia
Address: BF-142, Sector-I, Salt Lake City, Kolkata-700064
Phone No.: (033) 2321-1345 / 2321-8792 / 2321-0731
Tele-Fax No.: (033) 2334-1034



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Information / Document(s) to be provided by the Bidder:

1. Contact information:

- a) Name of the Bidder:
- b) Address:

- c) Telephone No.:
- d) Mobile No.:
- e) Fax No.:
- f) E-mail id (if any):

2. Name(s) of the Proprietor/Partners/Directors, etc.:

3. Latest Trade License (With Photocopy):

4. PAN:

5. GSTIN:

6. Tender Fee Deposit details:

- a) DD No. & Date
- b) Drawn on (Bank Name & Branch)

7. Additional Document(s) / Information, if the party wants to include:

- 1)
- 2)
- 3)
- 4)
- 5)

Signature(s) with Official Stamp



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Notice No.: *MAKAUT-WB/EVALUATION-DECORATION/ODD-2018*

Date: 06-12-2018

Tender Notice for Decoration Service during Evaluation of Examination Answer Scripts for Odd Semester 2018 of MAKAUT, WB in the month of January 2019 at Kolkata Campus

Sealed Financial Bids are hereby invited from interested parties for Decoration Service during Evaluation of Examination Answer Scripts for Odd Semester 2018 of MAKAUT, WB in the month of January 2019 at Kolkata Campus for the following items:

Sl. No.	Description of Items	Unit	Qty. / Size	Basic Rate (Rs.)	Amount (Rs.)	GST %	GST Amount (Rs.)	Net Value (Rs.)
1.	Waterproof Pandel with Cloths	Sq.ft.	10,400					
2.	Chairs (with Arms)	Nos.	1,300					
3.	Table (Four seated)	Nos.	350					
4.	Table Cover	Nos.	350					
5.	Wash Basin	Nos.	04					
6.	Ceiling Fan	Nos.	50					
7.	CFL Light	Nos.	50					
8.	Pedestal Fans	Nos.	10					
9.	Chowki (for cooking)	Nos.	12					
10.	Store room with Water proof tanpolin and tin covering	Nos.	01					
Total Value (including all)								

IMPORATANT INFORMATION FOR THE BIDDERS

1. The quantities mentioned are approximate to guide the bidders. The Quantities may decrease or increase as per the requirement for the programme.
2. The rate should be quoted in figure as well as in word. Rates must be inclusive of all charges in the quotation. Rate / Value without GST will be treated as final Rate / Value.
3. The bidders must submit sealed bids to the University. Bid Submission period will start on and from **06-12-2018 (12:00 Hrs.)** and will be valid upto **22-12-2018 (16:00 Hrs.)**. No bid will be accepted after the stipulated time.
4. The Tender Fee of **Rs.500/-** to be submitted along with the bid through *Demand Draft* drawn in favour of 'MAKAUT, WB', payable at **Kalyani**. Bids without Tender Fee will not be considered.
5. Bids will be opened by the Officials of MAKAUT, WB. Intending bidders may remain present if they desire so. If there is any deficiency in the necessary documents, the tender will summarily be rejected. During the evaluation process, the Committee may invite the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if those are not produced within the stipulated time frame, their bids will be liable for rejection.



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6. Submission of false document / information by the bidder is strictly prohibited and will be liable for rejection of the tender.
 7. **Any lack on part of the vendor will attract severe penalty which will be determined at the sole discretion of the University Authority.**
 8. **Any form of sub-tendering of the job in part or full is strictly prohibited.**
 9. **Any vendor having legal dispute with the University need not apply.**
 10. **Selection of the lowest bidder (L1) will not be based on the quotation value only but also experience, credibility and past performances.**
 11. **The University reserves the right to accept or reject the tender or bid without showing any reason.**
 12. All structures and materials are to be dismantled and fully removed within 2 days after the programme and the campus to be cleaned up to satisfaction of MAKAUT, WB.
 13. Taxes will be subject to existing Government Rules. Necessary deductions (if any) will be made as per Income Tax Act during release of payment. In case the vendor seeking any exemption, necessary documents to be submitted along with the bill.
 14. Release of Payments will be subject to the Approval of the Appropriate Authority of University.
 15. For any other necessary information, please contact the University Authority.
 16. **Contact details:**
Maulana Abul Kalam Azad University of Technology, West Bengal
(Formerly known as: West Bengal University of Technology)
BF-142, Sector-I, Salt Lake City, Kolkata-700064, West Bengal.
Contact Nos.: (033) 2321-0731 / 2321-8792
E-Mail id: registrar@wbut.ac.in / fo@wbut.ac.in / coe@wbut.ac.in
Contact Person(s): *Controller of Examinations*, MAKAUT, WB

**Sd/-
Registrar (Acting),
MAKAUT, WB**