



WEST BENGAL UNIVERSITY OF TECHNOLOGY

Office of the Inspector of Colleges

BF-142, Salt Lake City, Kolkata – 700 064

Tel. No. : (033)2321-7588, (033) 2334-1014/1021/1025/1028/1031; Fax : (033) 2321-8776

No. 899 /IC-132/2014

Date : 06.03.2014

To
The Principal/Director
All affiliated Colleges under WBUT.



Dear Sir/Madam,

In inviting a reference to this office letter No. 885/IC-132/2014 dated 22.01.2014 you were requested to send the following documents in scanned copy format (either PDF/JPEG) in respect of your college (Land & Building) which is an integral part of Infrastructure Information System (IIS), 2nd Module. But we are yet to receive the same in respect of your college.

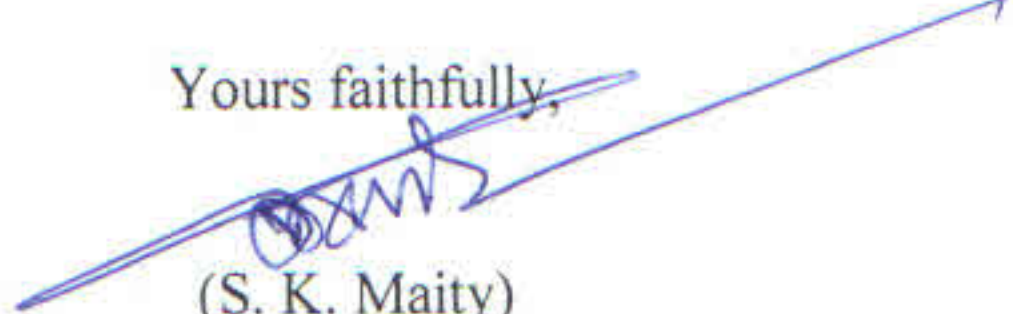
- i. Trust Deed/Society Registration related documents including MOA as per Act 1860/Company established under Section 25 of Companies Act 1956.
- ii. Land Deed,
- iii. Land use certificate from the competent authority as designated by the West Bengal Government,
- iv. Land conversion certificate from the competent authority as designated by the West Bengal Government,
- v. Mutation Certificate,
- vi. Government Pleader Certificate on marketable title of land and building,
- vii. Receipt of tax Clearance from competent L & LR Department,
- viii. Building plan of the institute approved by competent authority,
- ix. Order of Panchayat/Zilla Parishad/Municipality/ Municipal Corporation/Development Authority/ Notified Area Authority for starting construction/building to erect a building,
- x. Panchayat/Municipality/ Municipal Corporation upto date tax clearance of your proposed college,
- xi. NOC for safety issued by the competent authority,
- xii. The test report of water supply in the proposed college campus & the source of water supply.
- xiii. Land Continuity Certificate.

In view of the above you are **once again** to kindly send the abovementioned documents in Scanned copy format (either PDF/JPEG) in CD/DVD within **24.03.2014** to the undersigned.

This has got reference to the approval dated 06.03.2014 of the competent Authority in File No. IC-132/2013.

Thanking you,

Yours faithfully,


(S. K. Maity)
Inspector of Colleges

Copy forwarded for information and necessary action to :

- 1) The P.A to the Vice Chancellor – Please bring it into the kind notice of the Hon'ble Vice Chancellor.
- 2) The Information Scientist, WBUT – with a request to upload this in the website of the University.

(S. K. Maity)
Inspector of Colleges