



P R E F A C E

Guidance & Counselling is part & parcel of educational excellence. Maulana Abul Kalam Azad University of Technology, West Bengal having 194 affiliated Institutes/Colleges offering UG/PG Programmes in Engineering / Technology / Architecture / Pharmacy / Management / Computer Application / Hotel Management & Catering Technology / Applied Sciences / Professional Courses is the nodal University in the state of West Bengal having largest number of affiliated Colleges / Institutes on its roll.

The University has taken the initiative to start the **Mentoring Process** to the students under its umbrella as a policy of the present State Government to achieve excellence by the students studying in West Bengal.

Maulana Abul Kalam Azad University of Technology, West Bengal requests all stakeholders and the Head of the affiliated Institutes to start **Mentorship** with immediate effect as a model compulsorily from July 2018.

We solicit kind co-operation of all Trust / Society / Institutes under its affiliations.

Modification / Suggestions are most welcome to make this **Mentoring Exercise** at par with the world's best educational Institutes.



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
BF - 142, Sector - I, Salt Lake City, Kolkata - 700064

STUDENT MENTORSHIP

1. Name of the Student :

Mobile No.:

Email Id :

2. Programme of Study :

Academic Year of Admission :

Department :

University Registration No. :

3. Father's Name :

Father's Home Address :

Father's Mobile No.:

Landline No.:

Occupation :

Annual Income :

4. Mother's Name :

Mobile No.:

Email Id :

Occupation :

5. Medical History

Weight :

Blood Group :

Veg/Non-Veg :

Identification Marks :

Allergic to :

Major Health Problem :

Chronic Health Problem :

Health Condition of Father / Mother / Brother / Sister :

6. Hostel Information :

Details of Paying Guest/Mess/Rented-House :

Issues for Academic Excellence

1. Attendance in Class :-

a) Theory Class :-

b) Practical / Field Work / Project :-

c) Habitual late / Regular / Irregular

d) Habitual late with Regular

e) Early departure from the University

2. Behavioural Pattern :-

a) Attentive / Inattentive in Class

b) Normal everywhere

c) Normal in Institute but in attentive in Class

d) Very Cordial with everybody

e) Cordial with Teachers only

f) Very helpful with Classmate/Friends only

g) Very Competitive with Classmate & proud but polite

h) Very Selfish

i) Very Simple & Kind Hearted

j) Needs special attention because (type of deficiency)

3. Programme of Studies :-

- a) Fit and appropriate attitude for the course.
- b) Unfit & lack of attitude
- c) Weak in Mathematical ability
- d) Weak in Memorisation of Study
- e) Excellent in understanding & Communication ability
- f) Strong perception in (subject)
- g) Technical skill is excellent in Laboratory / Project work
- h) Unable to understand class in English
- i) Writing Skill is good / poor

4. Special Interest :-

- a) Computer and Internet : Excellent / Good / Moderate / Poor
- b) Manufacturing / Model Making : Excellent / Good / Moderate / Poor
- c) Memory : Excellent / Good / Moderate / Poor
- d) Team Building : Excellent / Good / Moderate / Poor
- e) Imagination ability : Excellent / Good / Moderate / Poor
- f) Writing Skill : Excellent / Good / Moderate / Poor
- g) Speaking / Communication ability : Excellent / Good / Moderate / Poor
- h) Poster-making / Preparation of synopsis : Excellent / Good / Moderate / Poor
- i) Extra curricular activities : Excellent / Good / Moderate / Poor

Name of the Mentor :
Signature :
Date :