



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)  
**Main Campus: NH 34, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249**  
**City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064**

No. 1.2/Regis./Ntc.Con/Coll/2018

Dated: 25.08.2018

The Principal/Director,  
All Colleges affiliated to MAKAUT, WB.

**Sub:** Advisory regarding holding Certificate Distribution function.

Dear Sir/ Madam,

You are advised not to hold any function in your College / Institute using the terminology “Convocation” since organizing of the Convocation is the sole prerogative and authority of the affiliating University. You may, however, organize an event in the name “Certificate Award Ceremony” for distribution of Certificates amongst the graduating students.

Thanking you,

Yours sincerely,

sd/-  
Dr. Indranil Mukherjee  
**Registrar (Acting)**