

West Bengal University of Technology

Tender Form

Photo ID Card

Notice No : LIB/FO/12-13/24
Date of Issue : 01-Feb-2013

D.D.No. for the Tender Price :

Address:

**BF-142, Sector-I,
Salt Lake City,
Kolkata-700064**

Tele-Fax No:
(033) 2334-1034

Phone No.:
(033) 2321-1345

Tender Paper for Photo ID card

a) Name & Address of the Firm :

b) Telephone No:

c) Mobile No.:

d) Fax No:

2. Name of the items for which the Firm is interested:

3. Name of the Proprietors/partners/directors etc:

4. Trade License No (With Photocopy):

5. VAT License No:

6. Service Tax Registration No (With Photocopy):

7. Additional Information if the party wants to include:

8. Copies of Testimonials/credentials/certificates regarding services/experience etc:

Signature with Stamp

Please give sealed quotation for the following ID Card clearly superscribing the tender notice number on the envelop.

ID Card Specification

Coloured Bar-coded Photo ID card with Lamination

1. Size of the card must be within 4" x2.75"
2. The card should be a **plastic card** like Driving licence
3. The design must match the design given in the tender
4. The card must have a bar code in the front side.
5. The bar-code must be clearly readable with bar-code reader
6. University LOGO should be on the card
7. Printing on both side
8. Soft copy of the data will be provided by the university
9. Digital Photo of the holders should to be taken by the vendor.
10. Card holder and strap printed with WBUT should be provided by the vendor

General conditions:

1. The tenderers are required to deposit the tender forms along with relevant papers(mentioned in the form) in two sealed covers mentioning financial bid and technical bid separately.
2. The university reserves the right to accept or reject any tender without showing any reason.
3. Tender for supply of the goods mentioned in the notice may be submitted in full or in part.
4. Tender fee of Rs. 200/- has to be deposited along with the tender papers.
5. All payments should be made through demand drafts in favour of the 'West Bengal university of Technology' payable at Kolkata.
6. The last date of receiving of tender paper in the office of the finance officer is 21st February 2013 before noon.
7. Incomplete tender shall be summarily rejected.
8. Subcontracting in any form will not be entitled by the university.
9. All legal disputes shall be subject to jurisdiction of Calcutta High Court.
10. The unit price must be inclusive of delivery charges
11. A sample should be submitted with the technical bid
12. The order will be given for a contract period of one year

Sample Design of the Card

Front side



Back side

