

No. 13.8/Regis/Registration/2019

Dated: 13th August, 2019

To

The Director/Principal,

All Affiliated Colleges/Institutions

Sub: Sending of Seat Matrix in B.Tech & MCA admission in the 2nd year as Lateral Entry for the academic session 2019-2020 & Applications received from students opting for Re-admission & Branch Change for the academic year 2019-2020

Dear Sir,

The undersigned is pleased to request you to send the **Seat Matrix stating the vacancy status of 2nd year Lateral Entry admission 2019-2020 of your College/ Institution (MCA & B. Tech courses)** to the Registrar's Department at the earliest (**sukanya.makaut@gmail.com**)

You are also requested to send all the **received application forms for the students opting for Re-admission/Branch Change for the academic year 2019-2020 duly forwarded by the College/Institution within 28th August, 2019.**

Thanking you,

With regards,

(Dr. Partha Pratim Lahiri)

Registrar