

**Tender Notice for Refreshment Service for**  
**“Anveshan: Student Research Covention” to be**  
**held on February 6 – 7, 2018 at MAKAUT, WB**

**Notice No.:** MAKAUT-WB/2017-18/017

**Date of Issue:** 20-01-2018

**Last Date of Submission:** 02-02-2018

**Tender Fee:** Rs.500/- (Rupees Five Hundred only)

**Address:** BF-142, Sector-I, Salt Lake City, Kolkata-700064

**Phone No.:** (033) 2321-1345 / 2321-8792 / 2321-0731

**Tele-Fax No.:** (033) 2334-1034

**Information / Document(s) to be provided by the Bidder:**

**1. Contact information:**

- a) **Name of the Bidder:**
- b) **Address:**

- c) **Telephone No.:**
- d) **Mobile No.:**
- e) **Fax No.:**
- f) **E-mail id (if any):**

**2. Name(s) of the Proprietor/Partners/Directors, etc.:**

**3. Latest Trade License (with photocopy):**

**4. PAN:**

**5. GSTIN:**

**6. Food License (with photocopy, if available)**

**7. Additional Document(s) / Information, if the party wants to include:**

- 1)
- 2)
- 3)
- 4)
- 5)

**Signature(s) with Official Stamp**

**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
**(Formerly known as WEST BENGAL UNIVERSITY OF TECHNOLOGY)**  
**BF-142, Sector -I, Salt Lake City, Kolkata -700 064**

**TENDER NOTICE FOR REFRESHMENT SERVICE FOR “ANVESHAN: STUDENT RESEARCH COVENTION” TO BE HELD ON FEBRUARY 6 – 7, 2018 AT MAKAUT, WB**

Notice No.: *MAKAUT-WB/2017-18/016*

Date: 20-01-2018

*Sealed Financial Bids are hereby invited from interested parties for Pandal & Decoration and Electrical Works for “Anveshan: Student Research Convention” to be held on February 6 – 7, 2018 at MAKAUT, WB:*

**Quotation Format**

Sl. No.	Description of Items	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1.	Water Bottle (1 Ltr.) for Stalls (30 stall × 4 participant/stall × 2 days + 60 Guest)	Bottle	300		
2.	Guest Packets (50/day × 2 days)	Packet	100		
3.	Lunch (350/day × 2 days)	Packet	700		
4.	Tea (350 × 2 times × 2 days)	Cup	1400		

**Items specification:**

1) Guest Packets:

Non-Veg	Veg
1. Veg. Sandwich (Plain)	1. Veg. Sandwich (Plain)
2. Cake	2. Fruit Cake / Paneer Pakora
3. Chicken Momo	3. Veg. Momo
4. Sweet -1	4. Sweet -1

2) Lunch:

Day & Date	Non-Veg	Veg
First (06-02-2018)	Fried Rice + Chilli Chicken	Fried Rice + Chilli Paneer
Second (07-02-2018)	Chicken Biryani with Eggs & Potato	Veg. Biryani with Matar Paneer

3) 5% of total no. of packets will be Veg.

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**IMPORATANT INFORMATION FOR THE BIDDERS**

1. The quantities mentioned are approximate to guide the bidders. The quantities may decrease or increase as per the requirement for the programme.
2. The rate should be quoted in figure as well as in word. Rates must be inclusive of all charges in the quotation. Rate / Value without GST will be treated as final Rate / Value.
3. The specifications must be as per the tender notice.
4. The bidders must submit sealed bids to the University. Bid Submission period will start on and from **20-01-2018 (17:00 Hrs.)** and will be valid upto **02-02-2017 (16:00 Hrs.)**. No bid will be accepted after the stipulated time.
5. The Tender Fee of **Rs.500/-** to be submitted alongwith the bid through *Demand Draft* drawn in favour of '**MAKAUT, WB**', payable at **Kolkata**. Bids without Tender Fee will not be considered.
6. Bids will be opened by the Officials of MAKAUT, WB. Intending bidders may remain present if they desire so. If there is any deficiency in the necessary documents, the tender will summarily be rejected. During the evaluation process, the Committee may invite the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if those are not produced within the stipulated time frame, their bids will be liable for rejection.
7. **Bidder(s) having Valid Food License will be given preference.**
8. Submission of false document / information by the bidder is strictly prohibited and will be liable for rejection of the tender.
9. Release of Payments will be subject to the Approval of the Appropriate Authority of University.
10. **The University reserves the right to accept or reject any tender without showing any reason.**
11. For any other necessary information, please contact the University Authority.

**Contact details:**

Maulana Abul Kalam Azad University of Technology, West Bengal  
(Formerly known as: West Bengal University of Technology)  
BF-142, Sector-I, Salt Lake City, Kolkata-700064, West Bengal.  
Contact Nos.: (033) 2321-0731 / 2321-8792  
E-Mail id: *registrar@wbut.ac.in, fo@wbut.ac.in*  
Contact Person(s): Finance Officer, MAKAUT, WB

**Sd/-**  
**Registrar (Acting),**  
**MAKAUT, WB**