



WEST BENGAL UNIVERSITY OF TECHNOLOGY

TENDER FORM

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|---|-----------------|
| 1. Multifunction Photocopier Machine | (Qty. 1) |
| 2. Multifunction Photocopier Machine | (Qty. 2) |
| 3. All-in-one Multifunction Printer | (Qty. 1) |
| 4. Laser Jet Printer | (Qty. 1) |

Notice No: GEN/FO/2013-14/13

Date of Issue February 12, 2014

Tender Price: Rs. 200/-

D.D. No. for the Tender Price:

Address:

**BF-142, Sector-I,
Salt Lake City,
Kolkata-700064**

Tele-Fax No:

(033) 2334-1034

Phone No.:

(033) 2321-1345

Tender Paper for Supplying Photocopier Machine and Printer

1. a) Name & Address of the Firm :

b) Telephone No:

c) Mobile No.:

d) Fax No:

2. Name of the items for which the Firm is interested:

3. Name of the Proprietors/partners/directors etc:

4. Trade License No (With Photocopy):

5. VAT License No(With Photocopy):

6. Service Tax Registration No (With Photocopy):

7. Additional Information if the party wants to include:

8. Copies of Testimonials/credentials/certificates regarding services/experience etc:

9. DGS & D Rate will be preferred.

Signature with Stamp

Please give sealed quotation for the following items clearly super scribing the tender notice number on the envelope.

TECHNICAL SPECIFICATIONS

1. Multifunction Photocopier Machine(Qty. 1)

MFP Type	Printer / Scanner / Copier
Print Type	Monochrome
Print Technology	Laser
Maximum Page Size	A3
Placement	Desktop
Number of pages per month	Minimum 25000
Monochrome Print Resolution	20 pages/min (b/w A4) / 10 pages/min (b/w A3)
Print Speed	27
Printer Warm-up Time	600x600 dpi
Scanner Type	Flatbed / Sheet-Feed
Maximum Original Size	A3
Maximum Scan Size	297x432
Shades of Gray	256
Scanner Resolution	600x600 dpi
Standards	TWAIN / WIA
Copier Resolution	600x600 dpi
Copy Speed	20 pages/min (b/w A4) / 10 pages/min (b/w A3)
Copier Warm-up Time	7.5
Rescaling	50-200 %
Scale Step	1 %
Paper Feed	Minimum 300 pages
Paper Output	Minimum 250 pages
Paper Tray Capacity	Minimum 50 pages.
Paper Weight	cards / labels / glossy paper / envelope / matte paper
Print on...	60-110 g/m2
Display	LCD
Interfaces	Ethernet (RJ-45) / USB 2.0
RAM	128 Mb
Duplex	Yes
Client OS	Windows / Linux
Automatic Document Feeder	Bilateral
Automatic Document Feeder Capacity	50 pages
Warranty	Minimum one year

2. Multifunction Photocopier Machine(Qty. 2)

Standard functions	Copy, Direct connect scan, Print
Print speed	up to 16 ppm
First-page-out time, copying	As fast as 7.5 seconds
Standard paper capacity	300 sheets
Connectivity	USB 2.0
Copy features	ID Card Copy, N-up, Reduce / Enlarge, Scan once - print many
Scan destinations	Scan to TWAIN application, WIA
Recommended monthly print volume	Up to 15,000 images/month
Duty cycle	TCP/IP
Two-sided output	Tray 2 (Paper tray): Plain paper, Recycled paper Tray 3 (Bypass tray): Envelopes, Hole punched, Labels, Plain paper, Recycled paper, Transparencies Tray 4 (Paper tray) (optional): Plain paper, Recycled paper
Paper capacity	Tray 2 (Paper tray): Sizes: A3, A4, B4 JIS, B5 Envelope, Legal, Letter, Tabloid, US Folio; Sizes: 176 x 250 mm to 297 x 432 mm Tray 3 (Bypass tray): Sizes: A3, A4, A5, B4 JIS, B5 Envelope, Legal, Letter, Statement, Tabloid, US Folio; Custom sizes: 140 x 216 mm to 297 x 432 mm Tray 4 (Paper tray) (optional): Sizes: A3, A4, B4 JIS, B5 Envelope, Legal, Letter, Tabloid, US Folio; Sizes: 176 x 250 mm to 297 x 432 mm
Paper size	Tray 2 (Paper tray): 250 sheets Tray 3 (Bypass tray): 50 sheets Tray 4 (Paper tray) (optional): 500 sheets
Media types	Manual
Warranty	Minimum one year

3. All-in-one Multifunction Printer (Qty. 1)

Print technology	Laser
Processor speed	400 MHz
Print languages	Host-based printing, HP PCL 5e
Mobile printing capability	150-sheet face-down bin
Wireless capability	150-sheet face-down bin
Duplex printing	Automatic (standard)
Media sizes should support	A4; A5; A6; B5; postcards; envelopes (C5, DL, B5)
Media sizes, custom	250-sheet input tray: 147 x 211 to 216 x 356 mm; priority feed slot: 76 x 127 to 216 x 356 mm
Media types	Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, transparencies, postcards
Media weight should support	60 to 163 g/m ²
Energy efficiency	ENERGY STAR® qualified
Cable	Included
Warranty	Minimum one year

4. Laser Jet Printer (Qty. 1)

Functions	Print, copy, scan, fax
Multitasking supported	Yes
Print technology	Laser
Print languages	Host-based
Compatible operating systems	Windows 8, Windows 7, Windows Vista, Windows XP, Windows Server 2008, Windows Server 2003, Mac OS X v10.4, v10.5, v10.6, Linux (see hplip.net)
Display	2-line LCD
Processor speed	400 MHz
Media sizes supported	A4; A5; ISO B5; ISO C5; ISO C5/6; ISO C6; ISO DL; 16K;
Media sizes, custom	76 x 127 to 216 x 356 mm
Media types	Paper (plain, laser), envelopes, transparencies, labels, cardstock, postcards
Media weights, supported	60 to 163 g/m ²
Fax transmission speed	33.6 kbps
Fax memory	Up to 500 pages
Fax resolution	Up to 300 x 300 dpi
Speed dials, maximum number	Up to 100 numbers
Scanner type	Flatbed, ADF
Scan file format	JPEG, TIF (compressed and uncompressed), PDF, GIF, BMP
Scan resolution, optical	Up to 1200 dpi
Scan speed (normal, A4)	Up to 7.4 ppm (b&w), up to 3 ppm (color)
File formats, supported	PDF, TIF , JPG, BMP, BIF
Energy Efficiency	ENERGY STAR® qualified
Warranty	Minimum one year

General conditions:

- 1. The tenders are required to deposit the tender forms along with relevant papers (mentioned in the form) in sealed cover mentioning financial bid.**
- 2. The university reserves the right to accept or reject any tender without showing any reason.**
- 3. Tender for providing the previous work experience list mentioned in the notice may be submitted in full or in part.**
- 4. All payments should be made through demand drafts in favor of the 'West Bengal University of Technology' payable at Kolkata.**
- 5. The last date of receiving of tender paper is 24 February 2014, 5 PM in the office of the Finance Officer. Tender opening date: 26 February 2014, 2 PM Incomplete tender shall be summarily rejected.**
- 7. Subcontracting in any form will not be entitled by the University.**
- 8. All legal disputes shall be subject to jurisdiction of Calcutta High Court.**