

# West Bengal University of Technology

## Tender Form

**For decoration and food during evaluation of answer scripts**

**Notice No** : Exam Logistics/Finance Officer/13-14/1  
**Date of Issue** : 04-12-2013

**Address:**

**BF-142, Sector-I,  
Salt Lake City,  
Kolkata-700064**

**Tele-Fax No:**

**(033) 2334-1034**

**Phone No.:**

**(033) 2321-1345**

# **Tender Paper for providing Decoration & Food**

**a) Name & Address of the Firm :**

**b) Telephone No:**

**c) Mobile No.:**

**d) Fax No:**

**2. Name of the items for which the Firm is interested:**

**3. Name of the Proprietors/partners/directors etc:**

**4. Trade License No (With Photocopy):**

**5. VAT License No:**

**6. Service Tax Registration No (With Photocopy):**

**7. Additional Information if the party wants to include:**

**8. Copies of Testimonials/credentials/certificates regarding services/experience etc:**

**Signature with Stamp**

## REQUIREMENT FOR THE EVALUTION CAMP

### **For Kolkata Zone(Jadavpur University Saltlake Campus)**

#### FOOD

LUNCH (NOON), TEA & BUISCUIT (TWO TIMES) OR SNACKS (ONE TIME) DRINKING WATER (WHOLE DAY). Quote separately for each category.

#### MENU FOR LUNCH -

RICE, DAL, VEG. FRY., VEG. CURRY, FISH/CHICKEN, CHUTNEY, PAPAD, DAHI, MISTI. --- FOR AVG. 200-700 HEADS (APPROX.) FOR 25 DAYS (APPROX.) - THE EXACT NOS. OF HEADS WILL BE INTIMATED ON PREVIOUS DAY YOU HAVE TO KEEP READY RAW MATERIALS FOR ADDITIONAL 200 PLATES IF REQUIRED ON THE DAY OF EVALUTION

#### DECORATION

CHAIR - 800 NOS., TABLE with Table Cloth- 200 NOS ., Tube Light FOR 25 DAYS AS PER REQUIREMENT.

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### **For Durgapur Zone(Durgapur Womens College)**

#### FOOD

LUNCH (NOON), TEA & BUISCUIT (TWO TIMES) OR SNACKS (ONE TIME) DRINKING WATER (WHOLE DAY). Quote separately for each category.

#### MENU FOR LUNCH -

RICE, DAL, VEG. FRY., VEG. CURRY, FISH/CHICKEN, CHUTNEY, PAPAD, DAHI, MISTI. --- FOR AVG. 150-200 HEADS (APPROX.) FOR 25 DAYS (APPROX.) - THE EXACT NOS. OF HEADS WILL BE INTIMATED ON PREVIOUS DAY YOU HAVE TO KEEP READY RAW MATERIALS FOR ADDITIONAL 100 PLATES IF REQUIRED ON THE DAY OF EVALUTION

#### DECORATION

CHAIR - 300 NOS., TABLE with Table Cloth- 75 NOS ., Tube Light FOR 25 DAYS AS PER REQUIREMENT.

## **General conditions:**

1. The tenderers are required to deposit the tenders forms along with relevant papers (mentioned in the form) in two sealed covers mentioning financial bid and technical bid (mentioning the center zone for which tender is being submitted) separately to the Finance Officer, West Bengal University of Technology (Secretary Purchase and Tender Committee).
2. The last date of receiving of tender paper in the office of the Finance Officer is 14<sup>th</sup> December, 2013 before 2.00 P.M. The paper will be open on 15<sup>th</sup> December 2013 at 12:00 Noon.
3. Incomplete Tender shall be summarily rejected.
4. The University reserves the right to accept or reject any tender without showing any reason.
5. All legal disputes shall be subject to jurisdiction of Calcutta High Court.
6. Subcontracting in any form will not be entitled by the University.
7. Tender Fee for each head is Rs. 200/- to be submitted through DD drawn in favor of West Bengal University of Technology, Kolkata.
8. The parities having experience to work with Govt./Quasi Govt. Institution may be given preference.
9. The Tender Specification may be changed/alterd as per necessarily of the University.
10. The tenderer shall have to produce photocopy of the Trade License in respective areas along with Tender Papers otherwise the bid will be treated as canceled.
11. The parties quoting for Durgapur zone must be Durgapur based.