



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)  
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249 City  
Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Minutes of the meeting of IQAC for NAAC committee held on 15/06/2022 at 3.30 pm. at Haringhata campus with following members on ZOOM online platform and also in offline mode,

- 1) Hon'ble Vice Chancellor Prof. (Dr.) Saikat Maitra
- 2) Prof. B.B. Paira
- 3) Dr. Nabarun Bhattacharyya
- 4) Prof. Sibamay Dasgupta
- 5) Prof. Jaya Bandopadhyay
- 6) Dr. Somdatta Chakravorty
- 7) Dr. Debdut Naskar
- 8) Dr. Bivash Mallick
- 9) Dr. Sriparna Saha
- 10) Dr. Debashis De

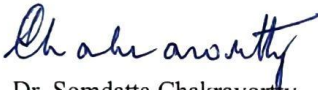
1. It was advised that display boards mentioning mission vision CO/PO needs to be prepared for new class rooms and departments. Mr. Sudiptanshu Roy Choudhury and Mr. Kaushik Ghosh will be the responsible person to look after the job.
2. AQAR for 2021-2022, which will end 30<sup>th</sup> June, needs to be prepared and upload as early as possible.
3. It was also resolved that for Executed summery Prof. B.B. Paira, Prof. Indranil Mukherjee, Dr. Swapan maity, Dr. Somdatta Chakravorty will be In-Charge.
4. For Profile of the University Dr. Somdatta Chakravorty will be In-Charge.
5. For Extended Profile of the University Prof. Sibamay Dasgupta will be In-Charge.
6. It was asked that Coordinator along with subcommittee members will prepare the SSR.
7. It was decided that member/ joint coordinators/ Co-coordinators for following criteria had been revised accordingly as discussed in the meeting:
  - I. **For Research, Innovation and Extension** Prof. T.S. Sinha, Dr. Nabarun Bhattachary will be the joint Cordinator.
  - II. **For Infrastructure and Learning Resources** Mr. Ashish Sarkar will be the joint Cordinator.
  - III. **For Student Support and Progression** Mr. Sabbir Ahmed and Dr. Tufan Naiya will be the joint Cordinator with Dr. Debashish Giri.

IV. **For Governance, Leadership and Management** Monalisa char, Kazi asraf ali, Prof. Indranil Mukherjee will be the joint Coordinator and Dr. Debdut ghosh Thakur will be the member.

V. **For Best Practises** Dr. Nabarun Bhattacharyya, Dr Debdut ghosh Thakur, Prof. T. SSinha will be Joint Co-ordinator and Dr. Sujoy Mistry will be replaced by Prof. Sujit Mukherjee.

8. A progress meeting for submitting the AQAR will be held on 29<sup>th</sup> June.
9. The Committee will empower to cooperate members if required.
10. Each department including all new departments need to upload their evaluation report for NAAC.

Meeting has been ended with thanks to all the members.



Dr. Somdatta Chakravorty  
Director, IQAC



Prof. (Dr.) Saikat Maitra  
Hon'ble Vice-Chancellor



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## **ORDER**

No.

Date: 27/06/2022

In suppression of the earlier resolution (dated: 15/06/2022) and the Notification number **No.6.17/Regis./NAAC(Re-Accrd) Com/2021** the order has been revised as per the instruction of Hon'ble Vice Chancellor,

All the Hods and sectional heads will provide their necessary support as when required to the committee members for execution of all committees' work.

Hon'ble Vice Chancellor advised that Committee member will collect data and information up to 30<sup>th</sup> June, 2022.

The implementation committee has been revised and reconstituted with the following members,

- **Prof. B.B. Paira (Advisor)**
- **Committee members for preparing IIOA, Profile and Extended Profile of University**
  - I. Director IQAC
  - II. Information Scientist
  - III. Assistant Controller of Examinations
- **Committee members for preparing Executive Summary, SWOC**
  - I. Prof. Indranil Mukherjee
  - II. Dr. Swapan Maity
  - III. Dr. Somdatta Chakravorty
- **Committee members for preparing Self Study Report**

### **(1) Curricular Aspect:**

- I. Dr. Bivash Mallick (Coordinator)
- II. Prof. Sibamay Dasgupta (Jt. Coordinator)

**(2) Teaching, Learning and Evaluation:**

- I. Prof. Indranil Mukherjee (Coordinator)
- II. Ms. Debadrita Panda (Jt. Coordinator)

**(3) Research, Innovation and Extension:**

- I. Prof. Debashis De (Coordinator)
- II. Prof. Nabarun Bhattacharyya (Jt. Coordinator)

**(4) Infrastructure and Learning Resources:**

- I. Dr. Debdut Naskar (Coordinator)
- II. Mr. Krishnendu Saha (Jt. Coordinator)

**(5) Student Support and Progression:**

- I. Dr. Debashis Giri (Coordinator)
- II. Dr. Tufan Naiya (Jt. Coordinator)

**(6) Governance, Leadership and Management:**

- I. Prof. Jaya Bandyopadhyay (Coordinator)
- II. Prof. Indanil Mukherjee (Jt. Coordinator)

**(7) Best Practises:**

- I. Dr. Sriparna Saha
- II. Dr. Sujoy Mistry

Dr. Partha Pratim Lahiri,  
Registrar, MAKAUT, WB



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**Action Taken Report of IQAC Meeting dated 15.6.2022**

<b>Resolution of Meeting dated 15.6.2022</b>	<b>Action Taken</b>
Confirmation of Minutes of Last meeting	-
Display Boards of Mission, Vision and PEO to be displayed in Departments.	The statements have been submitted to the person in-charge and the work is in progress.
Uploading of AQAR 2021-22	The document will be uploaded to the NAAC Portal by the end of August, 2022.
Preparation of SSR for Cycle 2 of NAAC Accreditation and submission of IIQA	The filling up of SSR has already been started by the respected Criteria Coordinators and it has been decided to submit the IIQA by end of September, 2022.
Distribution of responsibilities for preparation of SSR.	The IIQA, Extended Summary, Profile and Criteria of SSR is being filled up by the persons assigned.